

## Australian Catholic Ministry Register

### Change Of Status form

This form is used by Church Authorities or delegates to change the status of a member of their Church entity who holds an ACMR ID. A person's status determines whether their ID can be used to establish their good standing and how they are recorded in our system.

Please note this form cannot be used to restore a person who is currently restricted, [this form](#) is used for that purpose. If an ID holder has joined another entity, this form should generally not be used and that entity should complete our [transfer form](#).

**1. The Name of your Church entity:**

\_\_\_\_\_

**2. The Name and ACMR ID of the person whose status is to be changed:**

\_\_\_\_\_ ACMR ID holder's name \_\_\_\_\_ ACMR ID

**3. The new status of this person:**

<b>Approved</b>	<b>Laicised</b>	<b>Resigned/Retired</b>
<b>Restricted</b>	<b>No longer part of this Church entity (LCE)</b>	

Please note:

- If you are unsure of the appropriate status, please contact us for assistance.
- All statuses except for Approved will prevent the person from appearing in our verification system. A search performed on these will display "No current record available. Please contact the Church Authority."
- The 'Approved' and 'Restricted' statuses will result in the person being sent a letter, otherwise we ask that you inform the person concerned of any changes.

**4. Remarks (optional):**

Church Authority or Delegate's Name: \_\_\_\_\_

Church Authority or Delegate's Role: \_\_\_\_\_

Church Authority or Delegate's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

dd/mm/yy